

# WEATHER-RELATED OR EMERGENCY CLOSURE POLICY 12-1-12

This policy is intended to clarify any confusion on who to call when weather conditions affect the operations of the Captains' Golf Course.

When the National Weather Center has issued an emergency bulletin or warning (i.e. Hurricane Watch, Severe Weather Alert, etc.) the Town will make a decision as to whether to delay openings or to close public facilities, including the Captains' Golf Course. The Golf Superintendent will make a determination for the Golf Course, after consultation with the Town Administration and/or the Town's Emergency Management Director.

A decision will be made as quickly as possible, in advance of an affected shift when possible, in an effort to avoid confusion and prevent employees from traveling unnecessarily during inclement weather. If you have not been notified of a decision, and you have any question as to whether to report to duty or not, or a decision has not been made prior to the start of your shift, you are required to call the Golf Superintendent for verification.

Do not assume that other closures, such as "closures to play", or delayed openings at other facilities, apply to Golf Course employees. In some storm events, Golf employees may be required to work in order to assist in storm clean-up activities. Effective December 1, 2012, all employees are required to call the Superintendent for information concerning weather-related events or emergency conditions. If the Superintendent has insufficient information at the time of your call, there will be a delay for the start of the Golf work shift and you may need to check back periodically for an update.

The following are the phone numbers to call:  
Steve Mann, Supt. H: 508-430-0335 W: 508-896-9408 C: 774-353-8611

If you cannot reach the Superintendent, please call the Brewster Police Department at 508-896-7011 for further information and to report your status. The Police Department typically receives constant updates throughout storms and other emergencies